

Ty L. Czapla, Attorney at Law
15632 Hwy 110 South, Ste. 14
Whitehouse, TX 75791

Fee Agreement for Initial Office Visit or Initial Investigation/Research

I offer a free 30 minute initial consultation. However, sometimes this period isn't sufficient to fully identify the key issues involved in your matter and the options you might have under the law. Sometimes, for example, I need to review documents relevant to your matter, a bit of initial legal research is required or key facts are unknown or unclear and require some investigation.

For this reason, after the free 30 minute consultation, I charge a \$ _____ fee for your initial visit to my office or for any initial investigation/research into the merits of your matter. Please pay the fee by credit card by going to my website, www.tlclawpllc.com, and clicking the pay by credit card button at the bottom of the home page. You must sign this agreement and pay the initial fee before receiving any professional services.

At the conclusion of our visit or my investigation/research, we will discuss whether I will represent you, what the representation could involve, and the amount of the advance fee that would be required. I will provide you with an Employment Contract, setting out the details of the proposed representation and fee arrangement. *If you or I fail to sign the Employment Contract, an attorney-client relationship between you and I will not extend beyond the initial office visit or initial investigation/research.* However, any communications you make to me during this period is protected by the attorney-client privilege.

Privacy Policy Notice: Attorneys are bound by stringent professional standards of confidentiality. Therefore, I have always protected my clients' right to privacy. In the course of representing my clients, I receive all manner of significant personal financial information from them. If you become a client, you are advised that all information I receive from you will be held in confidence and not released to outside persons, except as agreed to by you or as required under applicable law. I retain records relating to professional services that I provide so as to assist my clients with their professional needs and, in some cases, to comply with professional guidelines. To guard your nonpublic personal information, I maintain physical, electronic, and procedural safeguards that comply with my professional standards.

Your printed name

Your signature

Today's date: _____